

# **TEC PTO Meeting Minutes: October**

**Date: 10/8/2024**

## **Officer Attendees:**

Maria Truman-President, Martina Polomcak-Vice President, Jessica Harrison-Vice President, Bridget Gollin-Treasurer, Amy Hindson-Secretary

- Meeting called to order at 9:36 AM
- Pledge of Allegiance and Introduction of Board Members
- Review and Approve Meeting Minutes- Approved by Jaime Stonehocker and 2nd by Shorena Kharziani
- Review and Approve Financial Report - Approved by Shorena Kharziani and 2nd by Kimberly Tsafatinos

## **Committee Reports:**

- **Book Fairs:** 11/4-11/8; 3/3-3/7; 5/12-5/16 (BOGO) - We hold 4 book fairs in order to Bogo sale near end of year
- **Community Events:**
  - **Phantoms Game:** 11/09/24; Penguins Game: 03/22/25;
  - **Trunk or Treat:** 2-4pm, no rain date
  - **Murphy's Loft Night Out:** Nov. 13
  - (Currently working on scheduling more community night events)
  - **Paint & Sip:** Nov. 1 @ Mountain Top Lodge
- **Fundraising & PTO Events:**
  - **Spirit Wear:** Winter 10/19-10/31; Spring 01/13-01/26
  - **Hoagie Sale (Cash Only):** 09/20-10/15 Please pick up on Oct 24th between 4:30-5:30pm. Pizzas are not frozen.
  - **PTO Members Only Events:** Fall 11/20 {Grades K-2} 12/4 {Grades 3-5}; Spring 4/8 {Grades K-2} 4/10 {Grades 3-5}. 6th Grade social TBD
  - **Juice-N-Paint:** {K-6} 10/16th Date will be moved later in October & 2/26
  - **Read-A-Thon:** 11/4-11/18 Log in minutes online. Prizes for students
  - **Vendor Fair:** 11/16 2pm-4pm \$25/Table. Students who create and sell items are also able to get a table. Proceeds go to TEC performances.
  - **Holiday Shop:** 12/9-12/13. Looking for donations for dollar table
  - **Gertrude Hawk:** 2/24-3/10. Delivery week of April 7
  - **Chorus/Band Concerts:** TBD {Fall & Spring}
  - **Hospitality** {Bake Sales - mostly at concerts, Staff Meals} always looking for donations.
  - **Penny Wars:** 3/17-3/21

### **New Business:**

- All **three clearances are Required** to volunteer with TEC PTO:
  1. The Pennsylvania Criminal Record Check ( FREE )
  2. The Pennsylvania Child Abuse History Clearance ( FREE )
  3. The FBI Criminal History Record { Use **Volunteer** Code: **1KG6ZJ** } Cost is **\$22.60 OR** a signed and witnessed affidavit (if you have resided in Pennsylvania for the previous 10 year period continuously). New Affidavits **MUST** be signed every year.
- **School volunteer Application** must also be submitted for approval in addition to all 3 clearances. Please hand in application together with all 3 clearances.
- Clearances for TEC PTO are **valid for three (3) years**: with the exception of affidavits, which **must be signed every year**. All clearances must be **less than 12 months old when submitted**.
- *Please note*: volunteer requirements for school events such as Class Trips/Classroom events may be different. Contact TEC main office for more details.
- Please follow TEC PTO on Facebook at <https://www.facebook.com/TECPTO/> to stay connected. \*\* select LIKE
- We also encourage all families to check out the Pocono Mountain School District & TEC website at <https://www.pmsd.org/>
  - Click on **Schools** - choose **Tobyhanna Elementary Center** - click on **For Parents** - choose PTO to find: PTO forms, PTO meeting schedule, PTO Meeting Agendas/Meeting Minutes, Flyers for upcoming events

### **Old Business:**

- The PTO is always looking for volunteers and/or donations for events throughout the school year. Please reach out if you would be interested in helping via email at **tecpto1@gmail.com**

**Adjournment:** 10:14 AM

\*\*\*\*\* Next PTO Meeting is Tuesday, November 12th @ 9:30AM \*\*\*\*\*